



Cabinet (Resources) Panel

Minutes – 18 September 2013

Attendance

Members of the Cabinet

Cllr Andrew Johnson (chair)
Cllr Peter Bilson
Cllr Steve Evans
Cllr Roger Lawrence
Cllr Philip Page
Cllr John Reynolds
Cllr Paul Sweet

Cabinet Members in Attendance

Cllr Val Gibson
Cllr Elias Mattu
Cllr Sandra Samuels

Staff

Simon Warren	Chief Executive
Keith Ireland	Strategic Director – Delivery
Sarah Norman	Strategic Director – Community
Tim Johnson	Strategic Director – Education and Enterprise
Alistair Merrick	Assistant Director – Central Services
Mark Taylor	Assistant Director – Finance
Fiona Davis	Head of Service – Governance and Regulatory
Martyn Sargeant	Democratic Services Manager

Apologies

There were no apologies for absence.

Part 1 – items open to the press and public

Item No. *Title*

MEETING BUSINESS ITEMS

- 2. Declarations of interest**
There were no declarations of interest.

EXCLUSION OF PRESS AND PUBLIC

- 3. Exclusion of press and public**
Resolved:
That in accordance with Section 100A(4) of the Local Government Act

1972, the press and public be excluded from the meeting for the following item(s) of business as they involve the likely disclosure of exempt information falling within the paragraphs of Schedule 12A of the Act set out below:

<i>Item No.</i>	<i>Title</i>	<i>Applicable paragraph</i>
4	Corporate landlord strategy	3
5	Decant strategy	3
6	Corporate landlord and strategic property matters	3

Part 2 – exempt items, closed to the press and public

4. **Corporate landlord strategy**

Cllr Bilson commended the report to the Cabinet as a key mechanism for the efficient future management of the Council's property portfolio.

Resolved:

1. To approve the adoption of the Corporate Landlord Model for the future strategic and operational management of the Council's land and property assets.
2. To approve the establishment of the proposed governance arrangements and roles and responsibilities to underpin the Corporate Landlord Model with immediate effect.
3. To approve initial revisions to service delivery arrangements and employee/resource allocation and agree that the detailed implementation will be led by the Strategic Directors for both Delivery and Education and Enterprise.
4. To approve that costs associated with the strategic asset review be funded from the Professional Support and Advice Reserve. Under the existing delegation the final costs will be approved by the Cabinet Member for Resources in consultation with the Assistant Director for Finance.

5. **Decant strategy**

Cllr Johnson commended the third option to the Cabinet. Cllr Bilson confirmed financial provision had been made for the necessary costs but it was hoped these could be reduced as the specific arrangements were developed over time.

Resolved:

To confirm the preferred option for decant arrangements, specifically:

- Maximise space within existing Council portfolio providing 50 workspaces.
- Purchase the controlling interest in Block 11 of the Interchange to fit out the first floor to an acceptable office standard capable of supporting 150-180 workstations.
- Provide a further 125 workstations through extended homeworking, desk sharing, agile and mobile working.

6. **Corporate landlord and strategic property matters**

Resolved:

1. To delegate authority to the Cabinet Member for Resources in consultation with the Strategic Director – Delivery to approve the interim resources required, subject to the development of a cost benefit analysis, to assist in creating a strong Corporate Landlord and Strategic Property Database.
2. To delegate authority to the Cabinet Member for Resources in consultation with the Strategic Director – Delivery to approve the interim resources required to progress the Future Space Programme, subject to the outcome of a review of any impact on the latest business case.
3. To approve the use of the Efficiency Reserve to fund any costs associated with the interim resource requirements and note that any commitments against the reserve will be reported to a future Cabinet (Resources) Panel.
4. To note that the Council will follow its constitutional procurement and contract rules and ensure strict compliance with EU Procurement Law and regulations.